

CASINO VOLUNTEER BOOKING FORM

Casino Coordinator: Use this form to recruit your volunteers, build a volunteer data base, assign your volunteers to a casino shift and confirm your volunteers. Fill in your name and contact information before sending this form to your volunteers.

VOLUNTEERS: FILL OUT THIS FORM AND SEND IT TO YOUR CASINO COORDINATOR BELOW.

Your Volunteer Coordinator	Jennifer Foo
Volunteer Coordinator Contact Information	rjrfoo@gmail.com or 780-642-9800

ORGANIZATION:	WESTEND COMMUNITY PLAYSCHOOL PARENTS ASSOCIATION
CASINO DATES:	DECEMBER 13 & 14, 2010

VOLUNTEER NAME:			
VOLUNTEER ADDRESS:		POSTAL CODE:	
VOLUNTEER CONTACT INFORMATION & NUMBERS:		DAY:	EVENING:
E-MAIL:		FAX:	CELL:

Please indicate the preference for position and date of time to work in the casino:

SHIFT PREFERENCE:			POSITION PREFERENCE		
<i>Please indicate when you are available to work</i>			<i>Indicate your preference or past experience</i>		
DATE	December 13	December 14	Preference	Past Experience	
DAY OF THE WEEK	MONDAY	TUESDAY			
	first day	second day			
10:30 am to 7:00 pm <small>General Managers & Bankers only</small>					General Manager (admin, helping banker, cashiers) (same as Alternate General Manager)
6:15 pm to 2:30 am <small>General Managers & Bankers only (later on Day 2)</small>					Banker (helping cashiers, chip filling, computer, Gen Mgr provides breaks)
11:15 am to 7:15 pm <small>Cashiers and Chip Runners</small>					Cashier (Cashes out the players' chips, makes change, does not sell chips. Always supervised and monitored.)
6:30 pm to 2:15 am <small>Cashiers and Chip Runners</small>					Chip Runner (carry chips to games)
9:30 pm to 2:30 am <small>Count Room Supervisor</small>					Count Room Supervisor (admin, computer)
9:30 pm to 2:30 am <small>Count Room workers</small>					Count Room Workers (sort money, run money counters, computer)

VOLUNTEER ORGANIZATION SECTION

Use the section below for notes and a record of your confirmation of the volunteer's shift

NOTES

Volunteer Needs A Ride: Yes / No	DATE VOLUNTEER NOTIFIED OF SHIFT(S)	FINAL CONFIRMATION & Photo ID Reminder
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Courtesy of your Casino Advisor: Donald Patterson

Phone 469-4155, FAX 465-0402, e-Mail: donald.patterson@telusplanet.net

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